

Probation Victim Notification Enrollment Form

**Information for Victims
Of Crime
Provided by the
18th Judicial District
Probation Department**

Victims have the right to be treated with fairness, dignity, and respect. This brochure is provided by the 18th Judicial District Probation Department and includes valuable information for victims of crime in which the offender was sentenced to probation.

The 18th Judicial District Probation Department is a community-based agency mandated to provide pre-sentence investigations to assist the courts and to assess and supervise offenders in a manner that promotes pro-social behavior, community safety, and offender accountability.

Probation strives to be sensitive to victims and the community by seeking involvement, providing information, and repairing harm done. We recognize that victims of crimes, their families and communities, are important recipients of our services.

RESOURCE LIST

ARAPAHOE COUNTY

Sheriff's Office 303-795-4711
Victim Assistance 720-874-4190

DOUGLAS COUNTY

Sheriff's Office 303-660-7500
Victim Assistance 303-660-7535

ELBERT COUNTY

Sheriff's Office 1-303-621-2027
Victim Assistance 1-303-621-2027

LINCOLN COUNTY

Sheriff's Office 1-719-743-2426
Victim Assistance 1-719-743-2889

DEPARTMENT OF CORRECTIONS

Victim Notification 1-800-886-7688
www.doc.state.co.us

DIVISION OF YOUTH CORRECTIONS

Victim Notification 303- 987-4618

18TH DISTRICT ATTORNEY'S OFFICE

Victim Witness Program

Arapahoe County Justice Center 720-874-8500
Douglas County 720 733-4500
Elbert 303 621-2874
Lincoln 719 743-2223

Victim Compensation 720-874-8500

VINE 1-888-263-8463

WWW.VINELINK.COM

VICTIM ASSISTANCE PROGRAM

PROBATION DEPARTMENT

Arapahoe County Justice Center 303-662-5918
Castle Rock Office 720-437-6130

For referrals to other agencies, please contact the Victim Assistance Program at one of the above offices.



AS A VICTIM OF CRIME, YOU HAVE THE RIGHT TO:

- ❖ Be treated with fairness, respect, and dignity; to be free from intimidation, harassment, or abuse
- ❖ Be informed of the steps to be taken if intimidated or harassed
- ❖ Be kept informed and be present during critical stages of the criminal justice process, including the offender's prosecution, trial, and sentencing
- ❖ Have your views considered regarding:
 - Changes in offender's pre-sentencing status, e.g., bond reductions, continuances, and acceptance of plea negotiations
 - Changes in offender's probation status, e.g., probation revocations, filing of any complaint summons or warrant by probation, probation change of venue, transfer of probation jurisdiction, early release from probation, or parole release
- ❖ Be informed of the status of your case and any scheduling changes or cancellations, if known in advance
- ❖ Prepare a Victim Impact Statement and to be present and heard at a sentencing
- ❖ Pursue a civil judgment against anyone who has committed a crime against you and to have restitution ordered
- ❖ Have the return of property that was used for evidence when it is no longer needed
- ❖ Receive appropriate employer intercession
- ❖ Receive information about financial assistance and community services
- ❖ Have a quick and fair resolution of the proceedings

For a complete listing of your rights, please refer to Colorado Revised Statutes, 24-4.1-101 through 24-4.1-304.

❖ VICTIM/DESIGNEES REQUESTING INFORMATION ❖

This information will not be provided to the offender. Please print clearly.

Print Name: _____

Home: (____) _____
 Okay to leave message
 DO NOT leave message

Parent/Guardian Name: _____

Work: (____) _____
 Okay to leave message
 DO NOT leave message

If victim is under the age of 18, please list name and relationship of parent or guardian.

Address: _____
 Address _____ City _____ State _____ Zip _____

Cell: (____) _____
 Okay to leave a message
 DO NOT leave a message

Signature: _____

If victim is under the age of 18, a parent or guardian must sign

Date: _____

Alternate Contact: _____ (____) _____

WHAT IS PROBATION?

Probation provides the court with information for sentencing, supervises offenders in the community which includes home visits, and provides notification of status changes to victims who request the service. This is accomplished by developing case plans that involve a balance between protection of the community, containment and rehabilitation of the offender, and victim notification.

WHAT IS THE CRIME VICTIM NOTIFICATION PROGRAM?

As a victim or a member of the victim's family, the Colorado Constitution guarantees your rights. Under current Colorado law, after an offender is sentenced to probation, victims can choose to be notified of certain changes in the offender's status. Probation's goal is to assure that victims of crime are treated with fairness and compassion throughout the various stages of the criminal justice system.

**NOTIFICATION IS NOT
AUTOMATIC**

HOW DO I ENROLL IN THE PROGRAM?

To enroll in the Victim Notification Program, you must complete the attached Probation Victim Notification Enrollment Form. You may enroll by calling the Victim Assistance Program at one of the offices noted on the resource list. Once this form is completed and returned, the Victim Service Officer will keep you notified of the following:

- ❖ Revocation hearings
- ❖ Summons or warrants
- ❖ Changes in supervision
- ❖ Modification of terms and conditions
- ❖ Request for early termination
- ❖ Supervision transferred to private provider
- ❖ Death of the offender

WHAT IS A PRE-SENTENCE INVESTIGATION (PSI) REPORT?

The judge may order a pre-sentence investigation (PSI) report before sentencing. A PSI report contains details about the current offense, a victim impact statement, restitution information, the offender's criminal record and social background and recommendations for sentencing. After the Probation Department completes this report, the judge considers the information for sentencing.

WHAT IS VICTIM COMPENSATION?

The Colorado Crime Victim Compensation Act provides funds for specific losses incurred by victims. The local Crime Victim Compensation Board allocates these awards. To find out how to apply, call the Victim Compensation Coordinator at 720-874-8500.

WHAT IS RESTITUTION?

Restitution is an order of the court that holds the offender accountable for the financial losses he or she has caused the victim.

Once the offender has been sentenced to probation, a payment schedule is established that details when payments must be made to the court. The court registry is then responsible for disbursing payment of restitution to the victim.

The Probation Department makes every effort to obtain restitution prior to the end of the offender's sentence. The statutorily mandated surcharges for Victim Compensation and Victim Assistance Fees are the only costs that the offender must pay prior to restitution. Court fines/costs and supervision fees are paid after restitution.

WHEN IS THE OFFENDER RELEASED FROM PROBATION?

An offender may be released from probation under the following circumstances:

- ❖ Expiration of sentence: The full sentence is completed by the offender.
- ❖ Revocation: If offenders do not comply with the terms and conditions of probation, they may be ordered back to court. Probation may be revoked, and the offender may be incarcerated or re-sentenced to probation.
- ❖ Early termination: In certain instances, the offender's sentence may be shortened. Many factors are taken into consideration before this occurs, including whether all terms and conditions of probation have been met, the potential risk to community, and if restitution has been completely paid.

ADDITIONAL INFORMATION FOR VICTIMS OF SEX ASSAULT

The offender's court ordered treatment and supervision is a lengthy process. Victims have the option to determine the extent to which they will be informed and or participate in the offender's court ordered sex offender treatment. Your participation is NEVER required. If you would like more information please call the Victim Assistance Program.

YOUR RIGHTS AS A VICTIM

If you have any questions or concerns regarding your rights as a victim, call the Victim Assistance Program noted on the resource list. If all local efforts to obtain your rights have failed, you may request assistance from the Governor's Victims Coordinating Committee. For additional information, call the Office for Victims Programs at the Division of Criminal Justice at 303-239-4442.

❖ PROBATION VICTIM NOTIFICATION ENROLLMENT FORM ❖

You are encouraged to keep a copy of this document for your records. Please use separate forms for additional offenders. Please print clearly.

Offender's Name: _____ Case Number: _____

Offense/Statement of Crime: _____
Please be sure to complete both sides of this form and return to:

Arapahoe and
Lincoln → → →
Counties

Victim Assistance Program
7305 S. Potomac St #300
Centennial, CO 80112
303-662-5918

Victim Assistance Program
4000 Justice Way, 2580
Castle Rock, CO 80109
720-437-6130

Douglas and
Elbert ← ← ←
Counties

If you have any questions, please contact the Victim Assistance Program.