



CRIMINAL JUSTICE RECORDS REQUEST

Office of the District Attorney, 18th Judicial District

P.O. Box 493, Kiowa, CO 80117

Phone: 303-621-2875 Fax: 303-621-0132

(Please complete the top three sections)

Name of Requester	DOB	
Address		
City & State	Zip Code	
Phone Number	Cell Phone	

****NOTE:** You must submit a check for **\$25.00** with this request. This fee is non-refundable and is required before any search will be done. Your check should be made payable to the "Office of the District Attorney, 18th Judicial District." Other charges may be associated with completing your request and will be assessed in accordance with **C.R.S. 24-72-306.****

Defendant Information	
Defendants Name	
Defendant's Case No.	
List Specific Documents	

Applicants Interest in Criminal Justice Records
<i>I affirm that any records I receive pursuant to this request will not be used for the direct solicitation of business for pecuniary gain. I affirm that if the criminal justice records contain a booking photograph or photographs, such photograph or photographs will not be placed in publication or posted to a website that requires payment of a fee or other exchange for pecuniary gain to remove a booking photograph from the publication or website</i>
Requester's Signature: _____ Date: _____

To be completed by District Attorney Records Department	
Request Received	Date: _____
Action Taken	Approved <input type="checkbox"/> Date Requester Notified: _____ Denied <input type="checkbox"/>
Reason/Additional Information	
Copy forwarded to Discovery Clerk on	Date/Time: _____ Signature: _____
Request Completed	
	_____ Record's Custodian Date/Time