



## VICTIM ASSISTANCE LAW ENFORCEMENT BOARD

EIGHTEENTH JUDICIAL DISTRICT

6450 S REVERE PKWY, CENTENNIAL, CO 80111

TELEPHONE: 720.874.8608 FAX: 720.733.4697

## REQUEST FOR PROPOSAL

January 23, 2023

THE 18<sup>th</sup> JUDICIAL DISTRICT  
VICTIM ASSISTANCE AND LAW ENFORCEMENT BOARD  
ANNOUNCES THE AVAILABILITY OF

## VICTIM ASSISTANCE AND LAW ENFORCEMENT GRANT FUNDS

For

July 1, 2023 through June 30, 2024

ELIGIBILITY AND EVALUATION CRITERIA ARE ATTACHED

**APPLICATIONS ARE DUE BY:  
Friday, March 3, 2023 at 4:00 p.m.  
Late applications will not be accepted.**

For more information contact:

April Maez, VALE Grant Evaluator  
District Attorney's Office  
6450 S Revere Pkwy  
Centennial, Colorado 80111  
(720) 874-8608  
[amaez@da18.state.co.us](mailto:amaez@da18.state.co.us)

January 23, 2023

**REQUEST FOR PROPOSAL**  
**Funding Cycle July 1, 2023 to June 30, 2024**

The 18<sup>th</sup> Judicial District Victim Assistance and Law Enforcement (VALE) Board announces the availability of local VALE funds authorized by Title 24, Article 4.2, Colorado Revised Statutes.

**PURPOSE:** *This request for proposal provides prospective applicants with sufficient information to apply for VALE Grant Funds.*

**ANTICIPATED AMOUNT AVAILABLE:** VALE funds are obtained through the assessment of fines by the courts; therefore, it is impossible to know the exact amount of funds that will be available for the 2023/2024 grant cycle. For the 2022/2023 grant cycle, the Board awarded a total of \$1,583,091.00 to 32 agencies that provide services to victims of crime in Arapahoe, Douglas, Elbert and Lincoln Counties.

It is anticipated that **approximately \$1,600,000** will be available for the 2023/2024 grant cycle.

SLFRF/ARPA funds may be awarded (if available)

It is anticipated that **approximately \$50,000** will be available for scholarships for the 2023/2024 grant cycle.

\*SCHOLARSHIPS WILL BE REIMBURSEMENTS ONLY.

**GRANT PERIOD:** July 1, 2023 through June 30, 2024

**ELIGIBILITY:** The local VALE Board is authorized to enter into contracts for the purchase and coordination of victims and witnesses assistance services with persons or agencies that the Board deems appropriate. The Board shall accept and evaluate applications related to the implementation of the rights afforded to crime victims pursuant to Section 24-4.1-302.5 C.R.S. and for the provision of services delineated pursuant to Sections 24-4.1-303 and 304 C.R.S. Such monies shall not be used for defraying the costs of routine and ongoing operating expenses.

Grants submitted to the Board must serve persons residing or victimized in the 18<sup>th</sup> Judicial District, which is Arapahoe, Douglas, Elbert and Lincoln Counties.

**PRIORITY CATEGORIES:** The 18<sup>th</sup> Judicial District VALE Board will give priority consideration to victim services and law enforcement programs which:

- (1) Are required to provide victim services for the implementation of the rights afforded to crime victims pursuant to Section 24-4.1-302.5 C.R.S.;
- (2) The provision of the services and programs delineated in Sections 24-4.1-303 C.R.S., 24-4.1-304 C.R.S. and 24-4.2-105(4) C.R.S. related to all crimes as defined by Section 24-4.1-302(1) C.R.S.;
- (3) Provide direct services to victims of crime;
- (4) Have demonstrated an effective response to victim needs; or will provide new, innovative, or unmet victim services;

(5) Do not duplicate other victim services in the 18<sup>th</sup> Judicial District.

*PLEASE NOTE:* According to C.R.S. 24-4.2-105(2.5)(a), “The board shall not accept, evaluate, or approve any application requesting grants of money...from any state agency, including local offices of such agencies; except...the court Administrator...for the purpose of collecting all moneys assessed by the courts... (and) local probation department...for the purpose of implementing the rights of victims...”

*PLEASE NOTE:* Copies of the state statutes related to these funds are available on the Colorado State Government web page ([www.state.co.us](http://www.state.co.us)) click on Government, then Colorado Constitution and Statutes, then Colorado Revised Statutes C.R.S.)

**APPLICATION TIME TABLE:**

January 23, 2023	RFP'S mailed/mailed to prospective applicants. (Grant applications mailed/mailed to prior recipients)
February 9, 2023	VALE Grant Training – Any interested parties must RSVP by February 2, 2023
March 3, 2023	Grant Application Submission Deadline – An original and <b><i>eight</i></b> duplexed copies ( <u>total of 9</u> ) of the completed grant application must be received by <b><u>March 3 at 4:00 p.m.</u></b> at the office of the District Attorney, 6450 S Revere Pkwy, Centennial, Colorado.  <i>NOTE:</i> Applicants mailing their applications must allow sufficient mail delivery time to ensure receipt of their proposals by the specified time. <b><u>LATE PROPOSALS WILL NOT BE ACCEPTED.</u></b>
March 10, 2023	VALE Scholarship Applications due
April 17-18, 2023	Oral presentations/grant funding decisions.
May 6, 2023	Results of funding decisions will be mailed.
May 13, 2023	Deadline for request for reconsideration of denied grants.
May 18, 2023	Board will hold Reconsideration Hearing(s) if needed
May 26, 2023	VALE Contracts send to grantees.
June 9, 2023	Scholarships and COVA Scholarship Application deadline.
June 15, 2023	Signed contracts due to the Board.

**APPLICATION SUBMISSION:** An original and eight (8) copies of the entire application must be received **no later than 4:00 p.m., Friday, March 3, 2023**, by the VALE Grant Director at the 18<sup>th</sup> Judicial District Attorney's Office, 6450 S Revere Pkwy, Centennial, Colorado 80111.

Applicants may **not** FAX or E-mail applications to the VALE Board under *any* circumstances. Applicants mailing their applications must allow sufficient mail delivery time to ensure **receipt** of their proposals by the deadline. **Applications received after the deadline will not be considered.**

**EVALUATION CRITERIA:**

- (1) Grant project falls under the VALE Statute Title 24, Article 4.2, C.R.S.
- (2) The project provides victim services to implement the Victims Rights Constitutional Amendment.
- (3) Application is complete, concise, clearly represents the proposed project, and provides all information requested.
- (4) The project provides direct services to victims of crime in the 18<sup>th</sup> Judicial District.
- (5) Applicant has demonstrated a need for the project.
- (6) The applicant is effective in responding to the needs of victims of crime.
- (7) Applicant does not duplicate services provided by other resources.
- (8) Applicant efficiently utilizes its resources, including volunteers or otherwise maximizes the number of persons served per grant dollar.
- (9) Applicant demonstrates good fiscal management practices.
- (10) Applicant has demonstrated the ability to comply with financial and program requirement (if applicant has received past funding from the VALE Board).
- (11) Applicant demonstrates reasonable fund-raising efforts, local volunteer and/or financial support and, if appropriate, a diversified funding base.
- (12) Applicant has **demonstrated** an effective response to victim needs, or provides new, innovative or unmet victim needs in the 18<sup>th</sup> Judicial District.
- (13) The board will give appropriate deference to the need for continuity in providing service to programs with a proven track record with the local VALE Board.

**NOTE:** *The fact that an applicant meets eligibility requirements or has received funding in the past does **not** guarantee funding.*

A requesting agency or person shall acknowledge in writing that such agency or person has read and understands the rights afforded to crime victims pursuant to Section 24-4.1-302.5 and the services delineated pursuant to Sections 24-4.1-302 C.R.S. and 24-4.1-304 C.R.S. (commonly referred to as the "Victim Rights Act" and "Enabling Legislation".) Such written acknowledgment should be outlined within the application for monies pursuant to this section. The Board shall not accept for evaluation any application for a grant or monies pursuant to this section until the requesting agency or person provides the Board with such written acknowledgment.

**REQUEST FOR RECONSIDERATION:** The VALE Board reserves the right to reject any or all proposals, or to reject any portion of a proposal if it is determined to be in the best interest of the 18<sup>th</sup> Judicial District to do so. All applicants who have been denied funding have a right to request a reconsideration of the Board's denial of funding if the applicant can show that additional information is available or if a change in circumstances has occurred. **NOTICE OF A REQUEST FOR RECONSIDERATION MUST BE IN WRITING AND MUST BE RECEIVED BY THE BOARD WITHIN 10 DAYS OF THE DATE OF NOTIFICATION OF THE DENIAL OF FUNDING.** Requests for

reconsideration will be heard at the May 18, 2023 Board meeting. Written notification of the results of the request will be mailed to the applicant within seven (7) working days after a determination has been made.

**APPLICANTS MAY REQUEST A GRANT APPLICATION PACKET BY CALLING OR WRITING:**

April Maez, VALE Grant Evaluator  
District Attorney's Office  
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Centennial, Colorado 80111  
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**Note:** Applicants may request an emailed application or a paper application of the short or long form. The short form is for requests to purchase equipment or for grants of \$5,000 or less.